



P3Expeditor NetPlus System Overview

NetPlus is an extension to the P3Expeditor Enterprise system for organizations that can't or don't want to set up file servers, remote communications and disaster recovery systems. Using the P3Expeditor NetPlus system customers can collaborate and share data with associates in different locations or on the road.

Technically, the P3Expeditor NetPlus system allows customers to store their shared P3Expeditor Enterprise data on a server run by P3Software. With the NetPlus system, data files are stored and retrieved via the Internet using HTTP protocols rather than direct file access on a local or wide area network. This document covers our policies and procedures related to the storage, security and use of the data stored on P3Software's NetPlus server.

P3Software Data Center – The primary NetPlus server is owned and operated by a 3rd party hosting company, Navisite (www.navisite.com) headquartered in Andover, MA, USA. The server is maintained with a high level of physical and electronic security. Physical access to hardware in the Navisite data centers is strictly controlled. Electronic access to servers in the Navisite data center is closely monitored for intrusions and other potential security risks. Navisite maintains back-up power supplies, replacement hardware and multiple physical access connections to the Internet at its data centers.

Data Backup – Data on the P3Software NetPlus server is automatically backed up off-site on a daily basis at two secure locations. One site is a server operated and maintained by P3Software. The other is a secure back up server operated by www.godaddy.com. Restoration of files from these locations can be done as needed by contacting P3Software support.

A “NetPlus Group” is a group of persons who are licensed to share data as a group using the P3Expeditor NetPlus service. Each person with a NetPlus license is assigned to a “NetPlus Group”. Once assigned to a group a user's data will be available to all other users in that group. P3Expeditor has a utility to transfer data stored on the customer's personal computer or server to the NetPlus server.

User Data Access – During the term of a users' NetPlus license their shared data will be stored on the P3Software server for use by the user and other members of their “NetPlus Group”. The data will only be accessible using the P3Expeditor NetPlus system. The customer may copy their data from the server at any time during the term of the license, using the back-up/transfer utility in the P3Expeditor software.

P3Software and Navisite personnel may access data stored by a customer at any time to ensure the proper operation of the system and other needs that may arise. P3Software and Navisite will not share or disclose any specific data to other parties unless required to by law or with the written consent of the customer. P3Software monitors and may disclose aggregated, non-user-specific information about data stored and transmitted through the NetPlus system.

Data Removal – Upon termination of the NetPlus license of the last user in a “NetPlus Group”, any data related to that “NetPlus Group” remaining on the P3Software NetPlus server will be removed from the server at P3Software’s convenience. During the term of the license a Customer may request in writing that their NetPlus Group data be removed from the P3Software NetPlus server. P3Software will take reasonable steps to confirm that the requesting person(s) are authorized to make the request and then remove the data in a timely manner.

This policy (NPOP) – effective 01-2007
P3 Software, Inc