



## Welcome to the P3Software Access Portal



**A custom branded, easy to use, secure online portal for your customers to submit job requests, view status levels, communicate change orders, attach files and more.**



The screenshot shows a web application interface for SOFTERA solutions. At the top center is the SOFTERA solutions logo, featuring a yellow sun icon above the text "SOFTERA solutions". Below the logo is a navigation bar with four buttons: "Home", "New Job", "Saved Forms", and "Job List". To the right of these buttons is a "Logout" button. Below the navigation bar, the user's name and email address, "Caleb Tower (ctower@p3software.com)", are displayed. The main content area is a large white space with the SOFTERA solutions logo centered. At the bottom left of the page is a small SOFTERA solutions logo. At the bottom right, the text "139/0 ( 0.049 )" is followed by three links: "Contact Us", "CAP Wiki", and "About".

**User can access job templates, saved forms and active jobs**

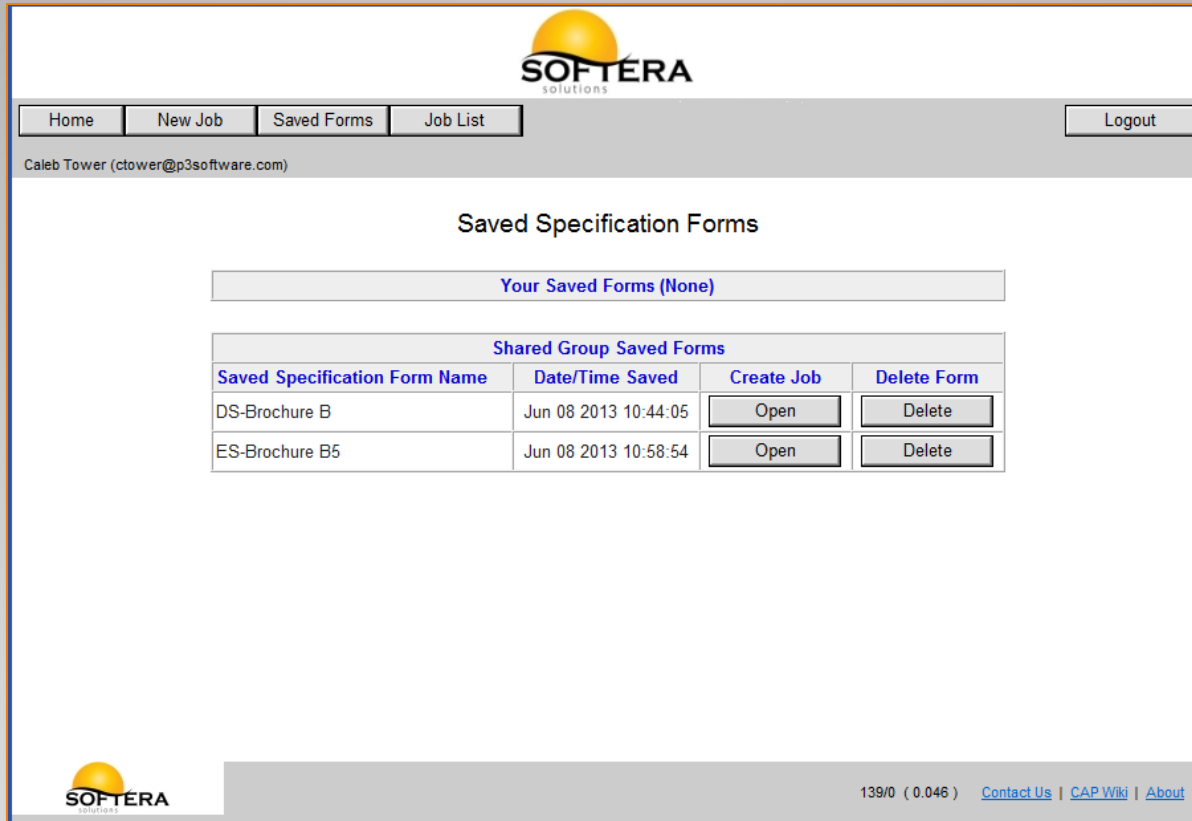


The screenshot displays the SOFTERA software interface. At the top, the SOFTERA logo is centered. Below it is a navigation menu with buttons for 'Home', 'New Job', 'Saved Forms', 'Job List', and 'Logout'. The user's name and email, 'Caleb Tower (ctower@p3software.com)', are shown. The main content area is titled 'Create A New Quote Request' and features three options:

- Easy Specification Form**: A quick way to enter specs as free-form text. Provides the flexibility to spec non-print items as well.
- Detail Specification Form**: A more structured approach for creating detailed printing specifications.
- Previously Saved Forms**: Choose from your list of previously saved print specs. Great for repeat jobs and standardized specs.

At the bottom of the page, there is a footer with the SOFTERA logo, the version number '139/0 ( 0.285 )', and links for 'Contact Us', 'CAP Wiki', and 'About'.

**User selects from assorted generic or custom Job Templates**



The screenshot shows the SOFTERA web application interface. At the top, there is a navigation menu with buttons for 'Home', 'New Job', 'Saved Forms', and 'Job List', and a 'Logout' button on the right. Below the menu, the user's name 'Caleb Tower (ctower@p3software.com)' is displayed. The main content area is titled 'Saved Specification Forms' and contains a message 'Your Saved Forms (None)'. Below this, there is a section for 'Shared Group Saved Forms' which contains a table with two rows of saved forms. Each row has columns for 'Saved Specification Form Name', 'Date/Time Saved', 'Create Job', and 'Delete Form'. The 'Create Job' column contains an 'Open' button, and the 'Delete Form' column contains a 'Delete' button.

Saved Specification Form Name	Date/Time Saved	Create Job	Delete Form
DS-Brochure B	Jun 08 2013 10:44:05	Open	Delete
ES-Brochure B5	Jun 08 2013 10:58:54	Open	Delete

User can select from a menu of pre-defined job specs or forms




The screenshot shows the SOFTERA web application interface for creating a job specification. The page title is "Easy Spec Job Specification". The user is logged in as Caleb Tower (ctower@p3software.com). The interface includes a navigation menu with options: Home, New Job, Saved Forms, Job List, Account, Admin, and Logout. A "Next" button is visible in the top right corner.

The main form fields are:

- Job Name: ES-Brochure
- Customer: MerVideo, Inc - Brad Mering (with an "Add Customer" button)
- Quantity: 10000 - 15000 - 20000 - [ ]
- Delivery Date: 03-31-2014 (with a calendar icon and the text "m-d-yyyy (latest possible day for delivery of your job)")
- What Do You Need?:
  - Printing
  - Branding / Identity
  - Tradeshaw Displays
  - Web / Multimedia
  - Packaging
  - CD/DVD Replication
  - Graphic Design
  - Other
- Project Description: 8 1/2 x 11 folded to 8 1/2 x 5 1/2, 12 page, White 60# Somerset Gloss text, 4/4 process, Fold, collate, stitch, trim. (with a "Spec Checklist" button)
- Delivery Instructions: Ship to: Berkshire Coffee Roasters, 125 Main St, Great Barrington, MA 02122

At the bottom, there is a "Save Form as:" field containing "ES-Brochure B5", "Save", "Save Shared", and "Next" buttons. The footer includes the SOFTERA logo, the text "138/0 (0.623)", and links for "Contact Us", "CAP Wiki", and "About".

**User easily creates or edits job specifications**



Home   New Job   Saved Forms   Job List   Account   Admin   [Logout](#)

Caleo Tower (ctower@p3software.com)   [Next](#)

### Printing Specifications

Job Name

Campaign

Customer  [Add Customer](#)

Job Type  [Add](#)

Budget

Comments

Estimated Timeline

Quote Due	Art Due	Proof Due	Delivery Due
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Quantities  -  -  -

General Info  FSC Chain of Custody (Forestry Stewardship Council)

Artwork Supplied  [Add](#)

Proofs  [Add](#)

Section Count:  [Adjust Press Section Count](#)

Press Section A:	
Description	<input type="text"/>
Dimensions	<input type="text"/>
Paper	Paper Type/Name <input type="text"/> <a href="#">Add</a> Paper Weight <input type="text"/> <a href="#">Add</a>
Printing	Print Process <input type="text"/> <a href="#">Add</a> Prints <input type="text"/> <a href="#">Add</a> <input type="checkbox"/> 4-Color Process <input type="checkbox"/> Black <input type="checkbox"/> PMS Color(s)   Bleeds <input type="checkbox"/>

**Detailed Job Specifications can be created and saved**



**SOFTERA**  
solutions

Home New Job Saved Forms Job List Account Admin Logout

Caleb Tower (ctower@p3software.com)

Back Submit Job

### Job Specification Summary

Job Name: ES-Brochure  
Customer: MerVideo, Inc - Brad Mering - brad.mering@gmail.com  
Delivery Date: 03-31-2014  
Quantity(s): 10,000 15,000 20,000  
Job Specifications: Category: Printing

8 1/2 x 11 folded to 8 1/2 x 5 1/2  
12 page  
White 60# Somerset Gloss text  
4/4 process  
Fold, collate, stitch, trim

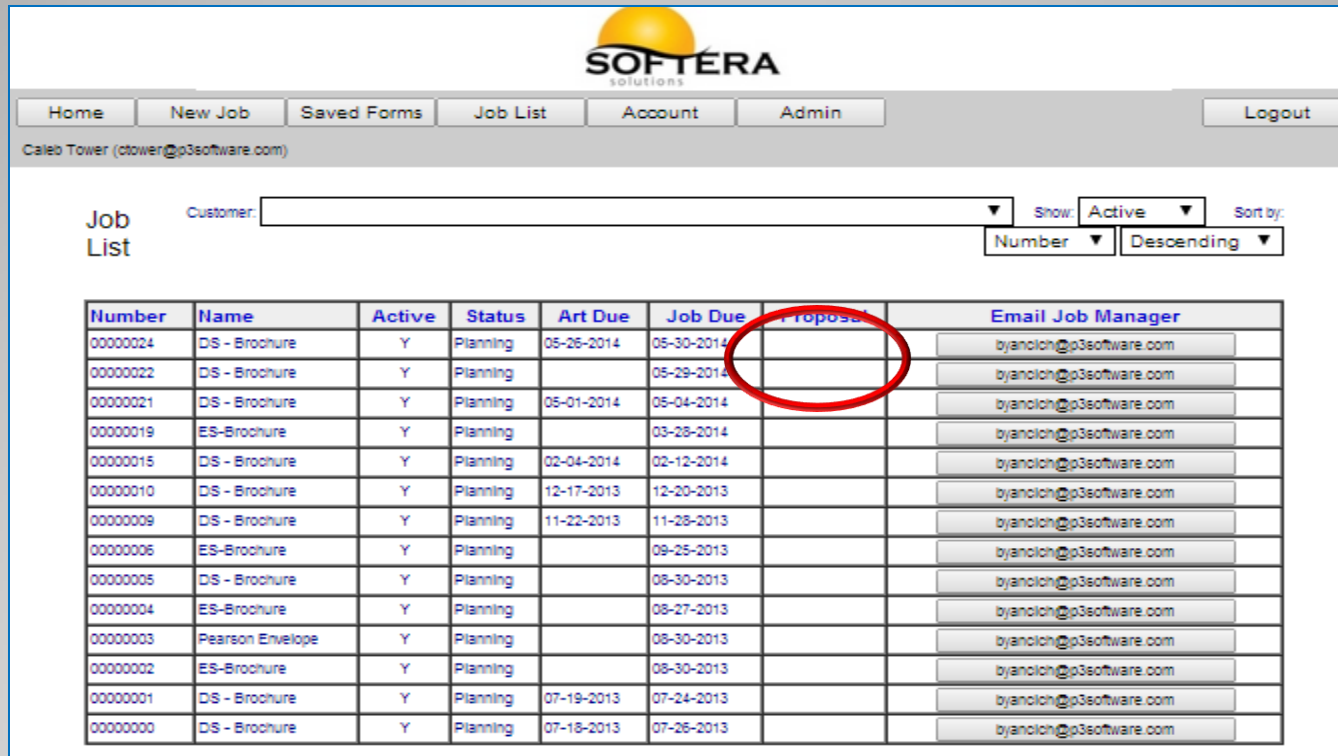
Delivery Instructions: Ship to:  
Berkshire Coffee Roasters  
125 Main St  
Great Barrington, MA 02122

Attach File:  No file chosen

Back Submit Job

 139/0 (0.259) [Contact Us](#) | [CAP Wiki](#) | [About](#)

**Before submitting the user can review specs and attach a file(s)**




The screenshot shows the SOFTERA solutions Job List interface. At the top, there is a navigation menu with buttons for Home, New Job, Saved Forms, Job List, Account, Admin, and Logout. Below the menu, the user's name 'Caleb Tower (ctower@p3software.com)' is displayed. The main content area features a 'Job List' section with a search filter for 'Customer' and sorting options for 'Show: Active' and 'Sort by: Number Descending'. A table lists various jobs with columns for Number, Name, Active, Status, Art Due, Job Due, Proposal, and Email Job Manager. The 'Proposal' column for the first two rows is circled in red.

Number	Name	Active	Status	Art Due	Job Due	Proposal	Email Job Manager
0000024	DS - Brochure	Y	Planning	05-26-2014	05-30-2014		byanloh@p3software.com
0000022	DS - Brochure	Y	Planning		05-29-2014		byanloh@p3software.com
0000021	DS - Brochure	Y	Planning	05-01-2014	05-04-2014		byanloh@p3software.com
0000019	ES-Brochure	Y	Planning		03-28-2014		byanloh@p3software.com
0000015	DS - Brochure	Y	Planning	02-04-2014	02-12-2014		byanloh@p3software.com
0000010	DS - Brochure	Y	Planning	12-17-2013	12-20-2013		byanloh@p3software.com
0000009	DS - Brochure	Y	Planning	11-22-2013	11-28-2013		byanloh@p3software.com
0000006	ES-Brochure	Y	Planning		09-25-2013		byanloh@p3software.com
0000005	DS - Brochure	Y	Planning		08-30-2013		byanloh@p3software.com
0000004	ES-Brochure	Y	Planning		08-27-2013		byanloh@p3software.com
0000003	Pearson Envelope	Y	Planning		08-30-2013		byanloh@p3software.com
0000002	ES-Brochure	Y	Planning		08-30-2013		byanloh@p3software.com
0000001	DS - Brochure	Y	Planning	07-19-2013	07-24-2013		byanloh@p3software.com
0000000	DS - Brochure	Y	Planning	07-18-2013	07-26-2013		byanloh@p3software.com

- Users have a view into job status, due dates and CSR / job manager.
- Proposal / estimates can be reviewed and orders submitted.



  
SOFTERA solutions


Home   New Job   Saved Forms   Job List   Account   Admin   [Logout](#)

Caleb Tower (ctower@p3software.com)

### Send Email Message

To: byancich@p3software.com  
From: ctower@p3software.com  
Subject:   
Message:

\*ContactBuyer

 SOFTERA solutions

139/0 (0.051)   [Contact Us](#) | [CAP Wiki](#) | [About](#)

**User can communicate change orders, send updated files, etc.**

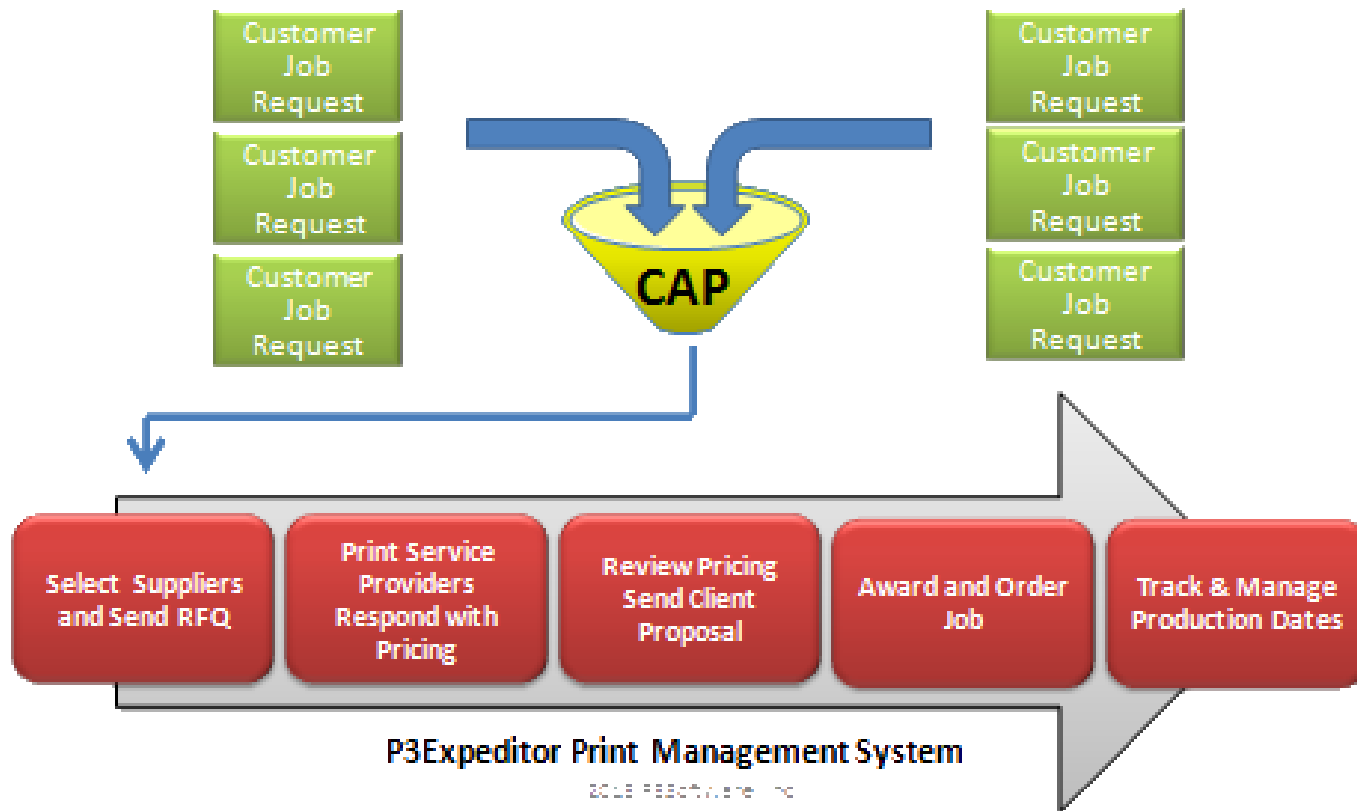


The screenshot shows the P3 System administrator interface. At the top, there is a navigation menu with buttons for Home, New Job, Saved Forms, Job List, Account, Admin, and Logout. Below the menu, the user is identified as Caleb Tower (ctower@p3software.com). The main content area is titled "Portal Administration" and is divided into three columns of configuration options:

- Site Configuration:** Display Portal Info, Portal Configuration, Update Logos, Edit Site Colors, Edit Emails
- User Management:** Invite P3Expeditior Customers, CAP User List
- Spec Configuration:** Specification Form Settings Manage

At the bottom of the interface, there is a footer with the SOFTERA logo, the version number 139/0 (0.068), and links for Contact Us, CAP Wiki, and About.

**The P3 System administrator can invite users, manage user access, brand customer sites, create default messaging and much more.**





**For more information  
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